# Hotel Crisis Management Plan Template

# Crisis Management Plan

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Version	Approved By	Revision Date	Description of Change	Author

Prepared By	Title	Date	
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#### Introduction

Purpose	
Scope	
Policy Statement	

#### Crisis Management Team (CMT) Team Members and Roles

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#### Risk Assessment

Potential Threats	Vulnerability Analysis	Impact Evaluation

# Prevention and Mitigation

Safety Protocols			
Maintenance and Inspection	3		
Training Programs			

# Emergency Response Procedures



#### Communication Plan

Internal Communication	
External Communication	
Stakeholder Communication	

### Recovery and Business Continuity

Damage Assessment
Restoration Plan
Restoration Plan
Support Services

# Training and Drills

Regular Training	Simulation Exercises	<b>Evaluation and Feedback</b>

### Plan Maintenance

Review Schedule	
Version Control	
Approval	

# Appendices



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